

## Introduction to Inspections

An inspector must inspect numerous officers. In a week an inspector will inspect 40 officers, eight per day. He inspects them to make sure performance standards are met. Basically, an officer will be inspected five times per 12-week period or five times each quarter. In that time, an officer works 480 hours. An inspector must be resourceful. He must be able to discern the right time to act, where to act, and why to act. The key factor in his success as an inspector is planning his work and working his plan. He must be in many places at one time. This can be accomplished by a combination of methods:

- 1) Direct visual inspections
- 2) Asking Questions
- 3) Comparing Reports
- 4) Patrolling Posts
- 5) Observations at a Distance
- 6) Informants

What follows is how these work in concert:

An inspector gathers information, then plans the route; who will be inspected and when, and he inspects and follows up. This process is ongoing and each part overlaps other parts.